



# Summer Camp Application Form

## January - December 2018

**SUMMER CAMP APPLICATION FORM 2018**

Student's Personal Details	
Family Name:	<input style="width: 90%;" type="text"/>
Given Name:	<input style="width: 90%;" type="text"/>
Date of Birth:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/> Gender: M <input type="checkbox"/> F <input type="checkbox"/>
Nationality:	<input style="width: 90%;" type="text"/>
Home Country Address:	<input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/>
Telephone:	<input style="width: 90%;" type="text"/>
Email Address:	<input style="width: 90%;" type="text"/>
Does this student require any behavioural or special care? If yes, what type of care?	
<input style="width: 100%;" type="text"/>	
Is the student undergoing any medical treatments? If yes, please specify?	
<input style="width: 100%;" type="text"/>	
Does the student wish to join the General English morning class?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	
Full name of accompanying guardian chaperone? (Mandatory for students aged 7 - 11 years)	
<input style="width: 100%;" type="text"/>	

\* The minimum entry age for our Summer Camp program is 7 years old. Students aged 7 to 11 years old must be accompanied by a guardian/chaperone for each day of the program during every activity.

\*\* General English (GE) is only available to students 16 years or older. For students wishing to join the General English program in the morning, please note that these classes begin at 8:30am and finish at 12:45pm. Adult topics may be discussed in these classes, which may not always be suitable for students under the age of 18.

Emergency Contact	
Family Name:	<input style="width: 90%;" type="text"/>
Given Name:	<input style="width: 90%;" type="text"/>
Country of Residence:	Australia <input type="checkbox"/> Other <input type="checkbox"/> <input style="width: 200px;" type="text"/>
Address:	<input style="width: 90%;" type="text"/> <input style="width: 90%;" type="text"/>
Telephone (Home):	<input style="width: 90%;" type="text"/>
Telephone (Mobile):	<input style="width: 90%;" type="text"/>
Email Address:	<input style="width: 90%;" type="text"/>
Relationship to Student:	
Father <input type="checkbox"/> Mother <input type="checkbox"/> Guardian <input type="checkbox"/> Other <input style="width: 50px;" type="text"/>	

Course Details	
Tuition Start Date:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/>
Tuition End Date:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/>
Activities Start date:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/>
Activities End Date:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/>
Application Fee: \$240	Orientation Fee: \$70
Tuition Fee (\$275 per week): <input style="width: 40px;" type="text"/> weeks.	
Activities Fee (\$260 per week): <input style="width: 40px;" type="text"/> weeks.	
Total Cost: \$ <input style="width: 80px;" type="text"/>	

### Photos during the Program

Shafston employees may take photos of the students during the Summer Camp program. Upon joining the Summer Camp program, it is agreed that photos taken during the program by Shafston employees may be used for marketing purposes. Please note that a photo of a student will be taken during orientation for safety and security purposes.

Please check here if you do not wish for any photos to be used for marketing purposes.

### Terms & Conditions

#### Program Inclusions & Application

- The Shafston International College Summer Camp program includes:
- Airport Transfers (if requested),
  - Summer Camp Orientation Fee includes
    - Orientation Information
    - Lanyard
  - English tuition,
  - All learning materials,
  - All activities with a teacher/guide,
  - Homestay accommodation (if requested),
  - And GST.

Please note that this program does not include travel & medical insurance. It is mandatory for the student to carry travel & medical insurance upon their arrival to a Shafston Homestay Family and/or joining the Summer Camp program.

Upon applying to join the program, a copy of the student's passport and a copy of their travel & medical insurance policy must be attached.

Minimum entry age for our Summer Camp program is 7 years old. Students aged between 7 and 11 years old may join the Summer Camp program, but they must be accompanied by a chaperone or guardian for each day of the program during every activity. The chaperone or guardian will be fully responsible for students during the program.

#### Payment, Refunds, Deferrals and Transfers

Please refer to our Terms & Conditions listed in our main Shafston International College Application form. The Application and Accommodation Placement fees are not refundable. Full payment of the program must be made before commencement of the program and checking into the Homestay.

Shafston International College is unable to process any enrolments until all details have been completed on this form, and the terms & conditions have been signed by the Parent(s) and/or Legal Guardian(s).

Have you attached a copy of the Travel & Medical Insurance Policy?

Yes  No

If No, please complete the following:

I, (Parent/Guardian Name):

acknowledge that I am aware that it is mandatory for my child to hold a travel/medical insurance policy in order to study at Shafston International College.

In submitting my child's application on    (Date), I am unable to provide a copy of the travel/medical insurance policy.

I acknowledge that I will organise a travel/medical insurance policy before my child departs  (Country) on    (Date).

**By signing this document, you, the Parent(s) and/or Legal Guardian(s) acknowledge that you have read, understood and agree to adhere to the terms and conditions listed.**

Declaration	
Print Full Name:	<input style="width: 95%;" type="text"/>
Signature:	<input style="width: 95%; height: 25px;" type="text"/>
Date:	Day <input style="width: 30px;" type="text"/> Month <input style="width: 30px;" type="text"/> Year <input style="width: 30px;" type="text"/>
Mother:	<input type="checkbox"/>
Father:	<input type="checkbox"/>
Guardian:	<input type="checkbox"/>

**PLEASE RETURN YOUR COMPLETED APPLICATION FORM AND SUPPORTING DOCUMENTS TO:**  
[info@shafston.edu](mailto:info@shafston.edu)



# Summer Camp Application Form

## Accommodation Arrangements: Option 1 - Homestay\*

Shafston approved Homestay Family.

Details of homestay will be provided via the Homestay confirmation letter once confirmed.

### Homestay Packages

- Extra Care/Multi-Culture (single)**  
1 week placement: \$385/week or \$55/night  
2 weeks plus: \$371/week or \$53/night  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year
- Extra Care (best effort)**  
\$364/week or \$52/night  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year
- Extra Care/Double Placement**  
\$350/week or \$50/night per person  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year
- Triple Placement**  
\$364/week or \$52/night per person  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year
- Full Board**  
\$287/week or \$41/day  
(Only available for students travelling with a guardian over 18 years)  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year
- Half Board**  
\$266/week or \$38/day  
(Only available for students travelling with a guardian over 18 years)  
Duration:  weeks/days  
Check-In Date: Day  Month  Year   
Check-Out Date: Day  Month  Year

\*Additional Charges may include but not limited to: Extra Weekend Transport, Any Dietary Requirements - \$42/week.

<b>Extra Care/Multi-Culture (Single):</b>	All meals, laundry, transport to & from the College by the Homestay family. No other students of the same nationality; may include other students of different nationality in the Homestay.
<b>Extra Care/Double Placement:</b>	All meals, laundry, transport to & from the College by the Homestay family. Can only be booked when two students are required to be in the same Homestay.
<b>Triple Placement:</b>	All meals, laundry, transport to & from the College by the Homestay family. Can only be booked when three students are required to be in the same Homestay.
<b>Extra Care (Best effort):</b>	All meals, laundry, transport to & from the College by the Homestay family. May be placed with other students of the same nationality in the Homestay.
<b>Full Board:</b>	Three meals per day, 7 days a week is to be provided. Students make their own way to the College and do their own laundry, unless the Homestay family chooses otherwise. This option only available to students over 18 or under 18 students travelling and staying with a guardian who is over 18 years.
<b>Half Board:</b>	Breakfast and Dinner to be provided from Monday to Friday. Breakfast, Lunch & Dinner to be provided on the weekends. Students make their own way to the College and do their own laundry, unless the Homestay family chooses otherwise. This option only available to students over 18 or under 18 students travelling and staying with a guardian who is over 18 years.
Total Cost: \$ <input type="text"/>	

\*Accommodation placement fee of \$240 applies.

## Student Information

To enable us to find the best suited Homestay family for you, please answer the following questions in as much detail as possible.

Do you have any animal allergies? No  Yes

If yes, please specify: Cat  Dog  Both

What are your top 3 interests/hobbies?

1.
2.
3.

Do you have any food allergies? No  Yes

(If yes, please specify)

Do you have any medical conditions? No  Yes

(If yes, please specify)

Do you have any special dietary requirements? No  Yes

(If yes, please specify)

(Halal, gluten free or vegan - Additional \$42/week or \$6 per night)

Any special requests?

(Please note that any special requests will be considered, but are not guaranteed and may have additional costs).

## Accommodation Arrangements: Option 2 - Parents/Guardian

I, the Parent or Legal Guardian, hereby advise that I will be living in Australia and will take full responsibility for my child's accommodation while he/she is enrolled with Shafston International College.

Address:

(Parent's/Legal Guardian's Address in Australia)

Telephone in Australia:

## Accommodation Arrangements: Option 3 - Relatives

I, the Parent or Legal Guardian, hereby agree that my child will live under the care of a relative that is nominated by me. I agree that my child will not be left on their own or in the care of minors, agents or persons unknown to Shafston International College, even for a short period of time. The nominated relative is either:

- A parent, adoptive or step-parent, brother, sister, step-brother, step-sister, grandparent, step-grandparent, aunt, uncle, step-aunt, step-uncle, niece, nephew, step-niece, step-nephew (but not cousins);
- Has permission to reside in Australia until the student turns 18 or their visa expires;
- Aged at least 21 years old.

Relative's Family Name:

Relative's Given Name:

Telephone (Home):

Telephone (Mobile):

Email Address:

How will the student commute to Shafston each day?

**IMPORTANT: Please attach a photo ID (Australian Driver's Licence and/or Passport)**



# Summer Camp Application Form

## Airport Transfers

### OPTION 1

**Shafston Airport Greeting, Return and Under-18 Check in Service**

(Please note that the Under-18 Check in Service is compulsory for all students aged 12 - 16 years old. Fees apply as indicated on International Application Form). Students who are classed as an unaccompanied minor by their chosen airline must purchase the unaccompanied minor pick-up service.

### OPTION 2

**Alternative Airport Transfer arranged by student's guardian**

(must be completed if Welfare is to be provided by Shafston. Please note that this option is subject to approval by Shafston International College).

Complete if you ticked OPTION 2.

## Person Providing Airport Transfer Details

Name of Person:   
 (Greeting & Transferring Student from the Airport to their Accommodation)

Relationship to Student:

Date of Birth: Day  Month  Year

Address in Australia:

Telephone:

Email Address:

## Flight Information

Arrival Date: Day  Month  Year

Arrival Time:

Flight #:

Departure Date: Day  Month  Year

Departure Time:

Flight #:

## Airport Transfers

Airport Greeting & Transfer (Local Transfers)	\$120	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$145	<input type="checkbox"/>
Airport Greeting & Transfer + Return (Local Transfers)	\$195	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$230	<input type="checkbox"/>
Airport Greeting & Transfer (BNE to GC)	\$215	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$250	<input type="checkbox"/>
Airport Greeting & Transfer (GC to BNE)	\$215	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$250	<input type="checkbox"/>
Airport Greeting & Transfer + Return (BNE to GC)	\$350	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$385	<input type="checkbox"/>
Airport Greeting & Transfer & Return (GC to BNE)	\$350	<input type="checkbox"/>
Pick-up scheduled between hours of 10pm - 6am	\$385	<input type="checkbox"/>
Under 18 Airport Check-in Service *	\$60	<input type="checkbox"/>
Unaccompanied Minor Pick-up Service **	\$60	<input type="checkbox"/>
Unaccompanied Minor Check-in Service**	\$60	<input type="checkbox"/>

Total Cost: \$

\* Compulsory for students 12-16 travelling without adult supervision  
 \*\* Compulsory for students who have been identified as an 'Unaccompanied Minor' by their chosen airline or have purchased this product through the airline.

## Payment Details

Total Amount Due:

Payment Options:

Cash  Bank Draft   
 Telegraphic Transfer  Mastercard   
 Visa  AMEX

Please make Bank Drafts payable to: Shafston House College Ltd

Please make Telegraphic Transfers payable to: Shafston House College Ltd

Commonwealth Bank of Australia, 312 Logan Road, Stones Corner QLD 4120  
 BSB: 064189

Account Number: 10023365

Swift Number: CTBAU2S

Credit Cards:

Type:

Name on Card:

Card Number:

Expiry Date:

Amount to be Charged:

Signature:

\*Payments made by credit card will incur the following charges: Mastercard/ Visa of 2.65%

## Agent Details

## Airport Transfers

Notification of cancellation of an Airport Greeting and Transfer must be made twenty four (24) hours prior to the advised arrival flight details. Notification of cancellation should be made to the Homestay department via email and via phone to the emergency driver phone number provided on the Airport Greeting and Transfer confirmation. No refund will be payable if cancellation is not received.

If you are aware of any flight delays or if you have missed your connecting flight, you must call the airport transfer contact number. The driver will need to know your new flight details as soon as possible. If we are not advised of any flight changes and you require another transfer, this will be charged at another standard Airport Pick-Up rate. Students choosing to make their own way to their accommodation, without first contacting the Airport Transfer Service mobile number 48 hours prior to arrival, will not be eligible for a refund.

# Summer Camp Application Form

## Terms & Conditions

### 1. Shafston International College:

1.1 Under Australian Government law, Shafston International College is held responsible for the care and welfare of all its students under 18 years of age, which means that Shafston International College has the right to reject the request to make any changes to any existing arrangement.

1.2 Under no circumstances should any under 18 students live in a Backpackers or Hostel, or with other students or minors in a share house, or on their own.

1.3 Should the student require completion of the Form 1257 - Undertaking Declaration, a minimum of 1 week notice must be given to Shafston International College.

1.4 From time to time, Shafston's teachers and Activities Centre may arrange 'off-campus' class activities. Parent(s) and/or Legal Guardian(s) hereby give consent for the student to attend all excursions organised through Shafston International College for the entire duration of their studies at Shafston International College.

1.5 Shafston International College will notify the relevant Education Agency and/or the student's Parent(s) and/or Legal Guardian(s) should any students under 18 years is found to be in a situation of inadequate care or faces danger to personal security or has been frequently absent from class without reason.

1.6 Shafston International College has a legal duty to report any issues pertaining to low attendance or issues with the welfare of the student to the Department of Immigration and Border Protection.

1.7 If the student's enrolment is suspended or cancelled, Shafston International College will report the matter to the Department of Immigration and Border Protection. Shafston International College will closely liaise with the student's Education Agent and/or the Parent(s) and/or Legal Guardian(s) to find alternative care arrangements before relinquishing welfare responsibilities.

### 2. Parent(s) and/or Legal Guardian(s):

2.1 Should the Parent(s) and/or Legal Guardian(s) select option 1 pertaining to the student's accommodation, the Homestay Department at Shafston International College will carefully select a suitable Homestay Family to care for the student.

2.2 The Parent(s) and/or Legal Guardian(s) understand that it may take quite some time to find a suitable Homestay Family, so please allow the Homestay Department as much time as possible to secure an appropriate Homestay Family.

2.3 The Homestay Department at Shafston International College will maintain frequent contact with the Homestay Family to ensure that there are no issues or problems.

2.4 Any issues or problems raised must be brought to the attention of the Homestay Manager, who will act upon the information in an appropriate manner within 7 days of receiving the notice of the issue.

2.5 If the Homestay Department is unable to find a suitable Homestay Family, we will contact the student's Education Agent and/or Parent(s) and/or Legal Guardian(s) immediately and alternative arrangements will need to be organised.

2.6 The Parent(s) and/or Legal Guardian(s) agrees to discuss section 3 and 4 of these terms and conditions with the student prior to arrival to the Homestay Home.

2.7 Parent(s) and/or Legal Guardian(s) understands that they must inform Shafston International College of any changes to the accommodation arrangements they have chosen.

### 3. Homestay Rules U18 but Above 16 years old:

3.1 Should the Parent(s) and/or Legal Guardian(s) select option 1 pertaining to the student's accommodation, then the following Homestay rules will apply:

3.1.1 Curfew is strictly set to 9:00pm for the student.

3.1.2 The student must maintain regular contact regarding their whereabouts with their Homestay Family when outside the Homestay Home. An indication of estimated pick up time or arrival to the family home must be clearly articulated by the student.

3.1.3 The student must carry a mobile phone with an existing working phone number whilst in Australia to assist in maintaining contact with the Homestay Family.

3.1.4 Strictly no use of illegal drugs within the homestay

3.1.5 No friends allowed in the student's bedroom.

3.1.6 Should the student be absent from school, the Homestay Family must maintain contact with the Homestay Department.

3.1.7 The Homestay Family must not be absent overnight whilst the student is staying with them. Should the Homestay Family require to be absent overnight, they

must arrange for another adult to stay in their home (this must be put in writing to the Homestay Department and is subject to approval by the Homestay Manager).

### 4. Homestay Rules U16:

4.1 Should the Parent(s) and/or Legal Guardian(s) select option 1 pertaining to the student's accommodation, then the following Homestay rules will apply:

4.1.1 Students who are under the age of 16 must remain with their Homestay families at all times.

4.1.2 Students must be accompanied by an adult at all times unless other arrangements have been authorised by Shafston Homestay department.

### 5. Host Families Rules:

5.1 It is the duty of the Homestay Family to report any problems, concerns or student absences promptly to the Homestay Department at Shafston International College.

5.2 All members who are 18 years and older that are residing permanently in the Host Family home must hold a current Queensland Government approved "Blue Card," which determines a person's eligibility to work with children and young people.

5.3 The Homestay Family must only speak English in the home and assist the student to practice English.

5.4 The Homestay Family must provide a safe environment, which is clean, comfortable and well-maintained. The student's bedroom is to be private, clean and warm and the student must be provided with good healthy food, laundry facilities and a supportive environment.

5.5 The Homestay Family is to provide Homestay care as per the type of care agreed upon with Shafston International College.

5.6 There is not to be any other international students of the same nationality or who speak the same language residing in the home, unless approved by Shafston International College and/or the Parent(s) and/or Legal Guardian(s).

5.7 The Homestay Family may enforce additional house rules, which may not be listed above in section 3 and 4 of these terms and conditions. Should there be any disagreements regarding the Homestay Family rules, the Homestay Department should be notified and a dispute resolution process will be engaged.

**By signing below, you, the Parent(s) and/or Legal Guardian(s) acknowledge that you have read, understood and agree to adhere to the terms and conditions listed on page 4.**

**Shafston International College is unable to process any enrolments until all details have been completed on this form, and the terms & conditions has been signed by the Parent(s) and/or Legal Guardian(s).**

## Declaration

Print Full Name:

Signature:

Date:

 Day  Month  Year

Mother:

Father:

Guardian: